

TOWN OF DUNN BUILDING PERMIT APPLICATION

028/0610- _____
Building Permit Number:

GENERAL INFORMATION			
Owner Name: _____		Phone Number: _____	
Construction Address: _____		Email: _____	
Mailing Address (if different): _____		City: _____	Zip: _____
PROJECT INFORMATION			
Proposed Use			
<input type="checkbox"/> Accessory Use	<input type="checkbox"/> Agricultural/Farm	<input type="checkbox"/> Commercial/Business	<input type="checkbox"/> Residential
Type of Improvement			
<input type="checkbox"/> Addition – Home/Garage	<input type="checkbox"/> Deck	<input type="checkbox"/> Garage - Detached	<input type="checkbox"/> In-Ground Pool
<input type="checkbox"/> Outbuilding/Shed	<input type="checkbox"/> Remodel	<input type="checkbox"/> Shingles	<input type="checkbox"/> Siding
<input type="checkbox"/> Permanent Electric	<input type="checkbox"/> Temp. Electric	<input type="checkbox"/> Electric Upgrade	<input type="checkbox"/> Other: _____
Detailed Project Description: _____			
Total sq. ft. of Addition/New Building: _____		Dane County Zoning Permit Number: _____	
Total Project Cost (labor & supplies): _____		Shoreland Zoning Permit Number: _____	
<ul style="list-style-type: none"> • For new buildings, decks, additions, or changes to the footprint of a structure, County Zoning has been contacted. <input type="checkbox"/>Yes <input type="checkbox"/>No <input type="checkbox"/>N/A • For remodeling projects, the DNR (262-574-2118) has been contacted for remediation of hazardous materials. <input type="checkbox"/>Yes <input type="checkbox"/>No <input type="checkbox"/>N/A • For work occurring in the shoreland zoning area or for projects disturbing one or more acres of soil, Dane County Land and Water Resources (608-224-3735) has been contacted for erosion control and/or shoreland stabilization. <input type="checkbox"/>Yes <input type="checkbox"/>No <input type="checkbox"/>N/A • If adding a bedroom or bathroom and on septic, Dane County Public Health (608-266-4821) has been contacted. <input type="checkbox"/>Yes <input type="checkbox"/>No <input type="checkbox"/>N/A 			
CONTRACTOR INFORMATION			
	Company and Contractor Name	Credential #	Phone/Email
G. Contractor			
HVAC			
Plumb.			
Elect.			
Mstr Elect.			
CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS			
<p>101.65(lr), Wis. Stats., requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that: If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur: 1. The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit. 2. The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.</p>			
CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDING BUILT BEFORE 1978			
<p>If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608) 261-6876 for details of how to be in compliance.</p>			
WETLANDS NOTICE TO PERMIT APPLICANTS			
<p>You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information contact the Department of Natural Resources.</p>			
CONTRACTOR CREDENTIAL REQUIREMENTS			
<p>All contractors shall possess an appropriate contractor credential issued by the Wisconsin Department of Safety and Professional Services. Contractors are also required to only subcontract with contractors that hold the appropriate contractor credentials.</p>			
ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRE OF SOIL			
<p>I understand that this project may be subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.</p>			

INSPECTIONS

It is preferred that rough inspections and final inspections be grouped together. To request inspections, please email Kelsey Shepperd at KShepperd@townofdunnwi.gov or call (608) 838-1081, ext 2. Office hours are 8AM to 4PM, Monday - Friday. In your request, include the: address, type of inspection(s) requested, your name, company if applicable, and a call back number.

Check for inspections:	Selection of an inspection does not permit all work listed in the examples. Only work disclosed on the submitted written plans is permitted. Examples of types of work that would require an inspection:
<input type="checkbox"/> Footings	All additions and structures with footings or replacement of footings.
<input type="checkbox"/> Foundation	All structures with foundation or work involving repair of foundation.
<input type="checkbox"/> Vapor Barrier	For newly poured concrete structures with plastic lining.
<input type="checkbox"/> Drain Tile	Structures with drain tile installations.
<input type="checkbox"/> Temporary Electric	Temporary electric service connection.
<input type="checkbox"/> Permanent Electric	For service connections, reconnections, and all service upgrades. Please select and write-in: <input type="checkbox"/> Reconnection/Rewire <input type="checkbox"/> Underground <input type="checkbox"/> 1-Phase Service Total Amps: _____ <input type="checkbox"/> New Service <input type="checkbox"/> Overhead <input type="checkbox"/> 3-Phase Service Total Volts: _____
<input type="checkbox"/> Groundwork Plumbing	All underground pipes, well, sewer, or septic connections.
<input type="checkbox"/> Underground Electric	All underground electric work.
<input type="checkbox"/> Rough Construction	Any additions, demolitions, or alterations to framing.
<input type="checkbox"/> Rough Electrical	Moving or adding any switches, receptacles, lights, fans, outlets, or wiring, wiring or any device.
<input type="checkbox"/> Rough HVAC	Any new or moved heating or ventilation ducts, inlets, or outlets.
<input type="checkbox"/> Rough Plumbing	Moving or adding fixtures, piping to new location, new or moved gas pipe or hook-ups.
<input type="checkbox"/> Final Construction	All construction that is being finished (covered).
<input type="checkbox"/> Final Electrical	All new or moved electrical in finished areas.
<input type="checkbox"/> Final HVAC	All new or moved HVAC in finished areas.
<input type="checkbox"/> Final Plumbing	All new or moved plumbing in finished areas.
<input type="checkbox"/> Insulation	Newly insulated areas. Not required for adding insulation to existing.
<input type="checkbox"/> Deck	Required for all decks. Footings must be 48" deep.
<input type="checkbox"/> In-Ground Pool	A minimum of two electrical inspections is required for all in-ground swimming pools.
<input type="checkbox"/> Phased Construction	If the project will be inspected in phases. There is a charge for phased/additional inspections. Description: _____
<input type="checkbox"/> Siding/Shingles	No inspection required.

BUILDING PERMIT DISCLOSURE AND AGREEMENT

I, (owner or applicant), acknowledge I have read and understood the contents of this application and agree to complete the described work in accordance with the plans filed and in compliance with applicable zoning, building, state, and sanitary ordinances and codes. It is also agreed that failure to comply with the State Codes or Town Ordinances voids any and all permits issued to the undersigned. I also agree to submit new written plans to the Building Department if my project changes and that failure to obtain a permit before commencing work will double the permit fees.

I, also state that, to the best of my ability, I have checked off the required inspections. I agree to notify the Building Inspector for each inspection required and prior to enclosing construction. I also understand there will be additional costs if my project is inspected in multiple phases, if re-inspection(s) is required, or when rough and final inspections are not grouped together. I also understand that each inspection must be paid for prior to inspection.

Owner/Applicant Signature: _____ Date: _____

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY

Wetland: <input type="checkbox"/> Yes <input type="checkbox"/> No	Floodplain: <input type="checkbox"/> Yes <input type="checkbox"/> No	Shoreland: <input type="checkbox"/> Yes <input type="checkbox"/> No	2.3ac + <input type="checkbox"/> Yes <input type="checkbox"/> No
Land Use Approval:	Issued By:	Date Issued:	Permit Fee:
Sanitary District:	School District:	Payment Info:	
Notes:			