

ORDINANCE NO. 20.04
TOWN OF DUNN
DANE COUNTY, WISCONSIN

AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 20.04
TO ADOPT TOWN FEE SCHEDULE

SECTION 1 – AUTHORITY

The Town Board of the Town of Dunn, Dane County, Wisconsin, has the specific authority under Chapter 60, Wis. Stats., to adopt this Ordinance.

SECTION 2 – TITLE/PURPOSE

The title of this Ordinance is 20.04 of the Town of Dunn Code of Ordinances. The purpose of this ordinance is to repeal and recreate a fee schedule for the Town of Dunn.

SECTION 3 – SEVERABILITY


If any provision of this Ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision of application, and to this end, the provisions of this ordinance are severable.

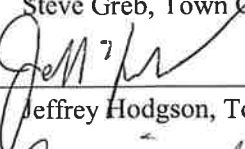
SECTION 4 – EFFECTIVE DATE


The Town Clerk shall properly post or publish this Ordinance as required under s. 60.80, Wis. Stats. This Ordinance is effective January 1st, 2025, subsequent to publication.

Adopted this 17th day of December 2024.

TOWN OF DUNN

By  _____
Steve Greb, Town Chair

By  _____
Jeffrey Hodgson, Town Supervisor

By  _____
Rosalind Gausman, Town Supervisor

ATTEST:  _____
Cathy Hasslinger, Town Clerk Treasurer/Business Manager

Fee Schedule for licenses, permits and other services 2025		Effective Jan 1st, 2025
Type	Fee	Comments
Assembly of Persons	\$100	per Ord. 11-4
Blasting Permit 14 day	\$500	per Ord. 11-21
Blasting Permit 180 day	\$1,500	per Ord. 11-21
Building Permit	See Building Permit Rates below	per Ord. 13-1
Cable TV Special Use Permit	\$250	Per Ord. 11-8
Cemetery Lots - Purchase burial rights	\$900	Was \$800 in 2024. Increased from \$650 to \$800 in 2022.
Cemetery - Fee to return a cemetery lot to the town	\$50	Town pays original price of lot less \$50
Cemetery - Grave marking fee during business hrs	\$50	New in 2012. Grave marking fees charged at the time of internment and/or at the time that the headstone is placed
Cemetery - Grave marking fee after hours	\$100	New in 2012
Cigarette License	\$100	Approved Dec. 15, 2003
Class A Beer	\$500	increased in 2004
Class A Liquor	\$500	increased in 2004
Class B Beer	\$100	at maximum allowed
Class B Liquor	\$500	at maximum allowed
One-day Beer License	\$10	maximum set by statutes
Operators (Bartender License)	\$25	Per Ord. 11.17a
Provisional Class A	\$15	set by state law and Ord. 11-11
Reserve Class B Liquor	\$10,000	state set minimum only
Coin Machine Permit	\$10	adopted Dec. 15, 2003
Copies charge	\$0.25	Increased in 2009
Court fee	\$33	at maximum allowed
Direct Sellers daily permit	\$5	Ord. 11.20
Direct Sellers weekly permit	\$20	Ord. 11.20
Direct Sellers monthly permit	\$50	Ord. 11.20
Direct Sellers annual can be prorated to 1/2 after July	\$200	Can employ 2 asst w/out add'l permits
Disposal fee for tires with rims	\$10	
Disposal fee for tires	\$5	
Disposal fee for large tires - semi size	\$10	2012
Disposal fee for large tires - ag. tractor size	\$25	2012
Dog license - kennel (add'l dogs)	\$20	
Dog license - kennel (up to 5 dogs)	\$150	Was \$130 in 2024
Dog license - neutered	\$20	
Dog license - puppy neutered	\$20	
Dog license - puppy un-neutered	\$30	Was \$25 in 2024
Dog license - un-neutered	\$30	Was \$25 in 2024
Driveway permit - agricultural field access or resurfacing only	\$20	per Ord. 13.5
Driveway permit - changes or new construction	\$100	per Ord. 13.5
Dumping/disposal permit	\$150	per Ord. 14-3.a
Excavation permit	\$10. /10,000 C.Y.	per Ord. 11-10
Event at park with tent or temporary structures/equip	\$100	
Fence Viewer Folio Created by Town	\$50	
Fence Viewer Folio Created by Surveyor	Actual Cost	
Fence Viewer Meeting per viewer plus clerk (4 people)	\$40	Per viewer and clerk
Holding Tank permit	\$25	per Ord. 11-12
Junk Yard license	\$50	Per Ord. 11-3
Land Use - Land division application	\$150 plus \$100 per newly created lot	Per Ord. 12-3a
Land Use - Land sub division plat application	\$150 plus \$100 per newly created lot	
Land Use - Land division re-application w/in 120 days	\$50	Per Ord. 12.3 14(2)(B)
Land Use - Rezone, CUP, and CSM Review Fee	\$500	
Land Use - Rezone and CUP Review Fee	\$500	
Land Use - Rezone and CSM Review Fee	\$400	
Land Use - CUP and CSM Review Fee	\$400	
Land Use - Rezone Review Fee	\$250	
Land Use - CUP Review Fee	\$350	
Land Use - CSM Review Fee	\$150	
Land Use - Planned Unit Development (PUD) Review Fee	\$350	
Land Use - Plat Review Fee	\$750	Per comprehensive plan
Load of compost or chips with end loader	\$10	
Massage Establishment permit	\$150	per Ord. 11-5
Massage Tech license	\$50	per Ord. 11-5
Mobile Home Park	\$100./ 50 spaces	Set by state law and Ord. 10
Mobile Home permit outlying	\$25	Annual
Mobile home park permit	\$500	annual by formula is \$500 for Bayview
Returned check charge	\$25	Increased in 2009
Replacement Trash or Recycle Carts	Actual Cost of Pellitteri	
Road closure both lanes 10-240 minutes	\$750	Fee per day. Calendar restriction applies December 1st to April 1st
Road encroachment - property storage, equipment, or trailer on road in excess of 1 day	\$50	Road encroachment application. Fee per day. Calendar restriction applies December 1st to April 1st
Road Events	\$50	
Road Opening - cut pavement for utility	\$50	2012
Short Term Rental Permit	\$450	Per Ord. 11.24
Solar Permit	\$1,500	Was \$800.00 in 2023. For larger installations under Ordinance 11-25
Special assessment letter	\$20	
Storm Shelter Rental	\$60.00 per hour	2 hour minimum \$60.00 waived for town business.
Town Hall Rental - Community Education / Service Events	\$50.00 per hour	2 hr min \$100.00 waived for town business.
Wood Burning Stove Permit (annual)	\$15	Ord. 16-3 adopted 6/15/09, January 1 - December 31
Yard Waste at TS by truckload (1-50 loads) non-resident	\$40	New in 2013

Building Permit Rates

2025

New Structures		
New agricultural building	\$50.00 + cost for any required commercial electrical inspections	(Was \$25.00 in 2024) Zoning permit must have agricultural selected. \$50.00 base fee + \$50.00 per each electrical inspection = permit cost.
New commercial construction	\$.50 sq. ft + inspections and permit seal	Sq. ft. x's \$.50, + \$800.00 for up to 20 inspections + \$40.00 per additional inspections (\$50.00 for each additional electrical inspection) + DIHLR state seal = permit cost, Sq. footage total should include all finished, unfinished, basement, garage, and covered porches. Plan review, erosion control, and occupancy certificate included. Refundable bond amount not included
Detached garage or shed 121 sq ft or larger, or any shed w/electric	\$.25 sq ft + inspections	Sq. ft. x's \$.25, + \$40.00 per inspection = permit cost
New single family residence/substantial rebuild, minimum charge \$985	\$.40 sq. ft + inspections and permit seal	Sq. ft. x's \$.40, + \$800.00 for up to 20 inspections + \$40.00 per additional inspections + DIHLR state seal = permit cost, Sq. footage total should include all finished, unfinished, basement, garage, and covered porches. Plan review, erosion control, and occupancy certificate included. Refundable bond amount not included
New mobile/manufactured home	\$5.00 base fee + inspections + state permit seal	Required inspections: electrical service, foundation, final construction, final plumbing, deck if necessary. DIHLR state seal required if new, never before lived in home.
New multi-family residence	\$.40 sq. ft + inspections and permit seal	Sq. ft. x's \$.40, + \$800.00 for up to 20 inspections + \$40.00 per additional inspections + DIHLR state seal = permit cost. Sq. footage total should include all finished, unfinished, basement, garage, and covered porches. Plan review, erosion control, and occupancy certificate included. Refundable bond amount not included
Storage sheds 120 sq ft or less, no electric	\$25	
Single Family Home Refundable Bond (1st 2 years)	\$1,000	Per town ordinance 13-1
Multi Family Home Refundable Bond (1st 2 years)	\$1,000	Per town ordinance 13-1
Commercial Refundable Bond (1 year)	\$1,000	Per town ordinance 13-1
State DIHLR permit seal	\$50	Required for all new homes and new manufactured homes
Additions		
Addition on primary residence = zoning permit and new space added	\$.40 sq. ft + inspections	Sq. ft. x's \$.40, + \$40.00 per inspection = permit cost. Sq. footage total should include all finished, unfinished, basement, garage, and covered porches.
Addition on accessory structures = zoning permit and new space added	\$.25 sq. ft + inspections	Sq. ft. x's \$.25, + \$40.00 per inspection = permit cost. Sq. footage total should include all finished, unfinished, basement, garage, and covered porches.
Agricultural Building Addition	\$50.00 + cost for any required commercial electrical inspections	Agricultural additions were not called out in previous fee schedules. Zoning permit must have agricultural selected. \$50.00 base fee + \$50.00 per each electrical inspection = permit cost.
Commercial Building Addition	\$.50 sq. ft + inspections and permit seal	Sq. ft. x's \$.50, + \$800.00 for up to 20 inspections + \$40.00 per additional inspections (\$50.00 for each additional electrical inspection) + DIHLR state seal = permit cost. Sq. footage total should include all finished, unfinished, basement, garage, and covered porches. Plan review, erosion control, and occupancy certificate included. Refundable bond amount not included
Remodels		
Small remodel, no zoning permit, no new space added with 1-7 inspections	\$5.00 base fee + inspections	Base fee + \$40.00 per inspection = permit cost
Larger remodel, no zoning permit, no new space added, with 8 or more inspections	\$100.00 base fee + inspections	Base fee + \$40.00 per inspection = permit cost
Convert existing Ag building to residential accessory use	\$.25 sq ft	Sq. ft. x's \$.25, + \$40.00 per inspection = permit cost
Convert existing Ag building to business/commercial use	\$.50 sq ft	Sq. ft. x's \$.50, + \$40.00 per inspection = permit cost
Commercial Remodel, no zoning permit, no new space with 1-4 inspections	\$150.00 + inspections	Base fee + \$50.00 for each electrical inspection + \$40.00 per non-electrical inspection = permit cost
Commercial Remodel, no zoning permit, no new space, 5 or more inspections	\$200.00 + inspections	Base fee + \$50.00 for each electrical inspection + \$40.00 per non-electrical inspection = permit cost
Moving a Structure		
Moving an oversized structure over Town or County roads	\$250	In addition to sq. footage fee below
Moving a structure over Town or County roads that exceeds 14' in width or height	\$1,500	In addition to sq. footage fee below
Moving a structure	\$.25 sq ft	Sq. ft. x's \$.25, + \$40.00 per inspection = permit cost
Bond to move a structure	\$1,000	
Misc Building Permits		
Building Permit Bond Renewal	\$2,000	Ordinance 13-1
Deck without electric	\$45	\$5.00 base fee + 1 inspection at \$40.00
In-ground swimming pool, 3 electrical inspections	\$125	\$5.00 base fee + 3 inspections at \$40.00
Lifting a Stop Work Order if no building permit was issued	\$1,500	In addition to early start fee. Building permit fee doubled.
Reinspections for residential	\$40	Payment must be received before reinspection(s) will be completed
Reinspections for commercial or agricultural electric	\$50	Per each inspection
Roof - altered pitch or replaced wood	\$45	
Siding or re-shingling more than 50% of building	\$25	
Early Start Permit	\$120 + inspections	(Was \$85 in 2024) Zoning permit required for new homes or additions prior to issuance. Permit fee + inspection fees. Can include temporary electric, footings, and foundation.
Wrecking permit	\$45	
Wrecking permit for burning structures	\$85	Includes neighbor notification
No Town permits required for:		
Doors, windows, furnace, water heater, appliance replacement in exact same location and size		
Roof or siding repairs 49% or less of siding/roof		
Fences		